



Appointment Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Time: \_\_\_\_ : \_\_\_\_ a.m. / p.m. Location: Gurnee / Libertyville

Provider:

## IMPORTANT INFORMATION – PLEASE READ COMPLETELY

### AVOID TAKING ANTIHISTAMINES FOR AT LEAST 48 to 72 HOURS PRIOR TO YOUR APPOINTMENT

Antihistamines can alter allergy skin testing results. Please continue to take all of your other medications as prescribed, including inhalers. Below is a partial list of the most commonly used antihistamines: (**Cancellation Fees may apply**)

*Allegra/Fexofenadine*

*Benadryl/Diphenhydramine*

*Dymista Nasal Spray*

*Astelin/Azelastine Nasal Spray*

*Chlortrimeton/Chlorpheniramine*

*Patanase Nasal Spray*

*Astepro Nasal Spray*

*Clarinx/Desloratadine*

*Xyzal/Levocetirizine*

*Atarax/Hydroxyzine*

*Claritin/Loratadine*

*Zyrtec/Cetirizine*

### Please arrive 20 minutes prior to your appointment and bring the following:

- **The New Patient Enrollment Packet (enclosed) :**
  - **Patient Registration Form – all fields MUST be filled in (Front of sheet)**
  - **Allergy Survey (Back of sheet)**
  - **Notice of Privacy Practices Acknowledgment (HIPAA Form)**
- **All current insurance cards (Electronic images are NOT accepted)**
- **Any applicable co-payments for a specialist**
- **Referral forms from your physician authorizing allergy testing, if required by your insurance**
- **List of all current prescription and over-the-counter medications, including dose and frequency**
- **Relevant medical records including blood test results, radiology reports and previous allergy testing/treatment**

### Cancellation and No-Show Policy

Our practice prides itself on accommodating the needs of our patients in a timely manner. No-shows or late cancellations of appointments deprive other patients from the opportunity to see our providers and are subject to a **\$50.00 fee**. Therefore, if you must change or cancel your appointment, we ask that you contact our office **at least 24 hours prior to your scheduled appointment**. To notify us of a need to change or cancel your appointment after business hours, please leave a message on our billing office voicemail at 847-775-1112.

### Insurance and Payment Information

Allergy & Asthma Consultants accepts most major insurance plans and Medicare. Please direct specific questions regarding insurance coverage and benefits, including allergy testing, to your insurance company. Co-payments will be collected at the time of service, and patients are responsible for charges not covered by insurance. When necessary, our billing staff will work with patients to set up a payment plan. If you have questions regarding the insurance plans we accept or would like an estimate of charges for our services, please contact us at 847-775-1112.

**We look forward to seeing you at your appointment!**

**Mark E. Kaplan, M.D.**

**Stacie A. McMurtry, M.D.**

**Sandra Denman, PA-C**

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